



Republic of Kenya

MINISTRY OF LABOUR&SOCIAL PROTECTION

**REQUEST FOR CURRICURUM VITAE
(CONSULTING SERVICES-INDIVIDUAL CONSULTANT SELECTION-IC-CVs)**

Country : Kenya

Name of Project : Cash Transfer for Orphans and Vulnerable Children (CT-OVC)

Project ID : P146161

Grant No. : 097272

Assignment Title : recruitment of an individual consultant to train staff on effective media engagement, communication and documentation in the social protection sector.

Reference No. IC-CVS NO: IC-CVS /DCS/C/02/FY2017-2018

As the Ministry of Labour and Social Protection prepares to scale up social protection initiatives and visibility in the country for ongoing programmes, there is need to train officers on its key messaging, media, communication and documentation skills. This will help staff acquire skills to engage with the media and enhance their ability to confidently and effectively communicate the impact of the work of the State Department of Social Protection on various stakeholders.

The Government of Kenya has received financing from the World Bank towards the cost of the CT-OVC programme and intends to apply part of the proceeds for consulting services.

The individual consultant will be expected to undertake his assignment as stipulated in the attached TORs. The implementation period for the consultancy is expected to be Ten days from the time of signing the contract.

The Ministry now invites eligible individual consultants to submit CVs for consideration. Interested consultants must provide information demonstrating that they have the required qualifications and relevant experience to perform the services. The short listing criteria will be as indicated in the TORs.

A consultant will be selected in accordance with the procedures set out in the World Bank's *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants]* by World Bank Borrowers (January, 2011 Edition).

A Consultant will be selected in accordance with the Individual Consultant Selection (IC-CVs) method set out in the Consultant Guidelines.

Interested individual consultants can obtain further information at the address below during office hours, Monday –Friday 0800 to 1700 hours. The advert can also be downloaded from the Ministry of East African Community, Labour & Social Protection website: www.labour.go.ke.

CVs must be delivered in a written form to the address below (in person, or by mail, or by e-mail) on or before May 28th, 2018 at 1600 hrs. The documents should be in plain sealed envelopes marked individual consultancy - recruitment of an individual consultant to train staff on effective media engagement, communication and documentation in the social protection sector.

The Principal Secretary,
Ministry of Labour & Social Protection
(State Department of Social Protection, Pensions & Senior Citizens affairs)
P.O. Box 40326-00100
NAIROBI, KENYA
Tel: +254(0)2729800/2727980-4
E-mail: ps@socialprotection.go.ke
Web site: www.socialprotection.go.ke

Attn: Head Supply Chain Management Services Officer
Bishops road, NSSF Building Block “A”, 14th Floor, Eastern Wing.