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STATE DEPARTMENT FOR SOCIAL PROTECTION  
MEMO

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**TO:** Director, Administration  
All Heads of Departments

**FROM:** DHRM&D

**REF. No:** REF. ML&SP.38/2VOL.1 (21) **DATE:** 3<sup>TH</sup> JULY, 2018

**RE: 2017/2018 VALUES AND PRINCIPLES COMPLIANCE REPORT**

Reference is made to our memo Ref. ML&SP.38/2VOL.1 (21) dated 2<sup>nd</sup> August, 2018 on the above subject.

For ease of filling the Schedule of Registrable Interests forms, please download the form from the State Department website [www.socialprotection.go.ke](http://www.socialprotection.go.ke) and send the duly completed form to our [email: hrm@socialprotection.go.ke](mailto:hrm@socialprotection.go.ke). The officers should clearly indicate the Personal Number and Name as the subject of the email.

**IMPORTANT: OFFICER MUST SEND BOTH SOFT AND SIGNED HARD COPY.**

Urgently bring this to the attention of all staff working under you.

**PATRICK K. NJORGE**